(continue inspection reverse side)

STATE OF LOUISIANA
DEPARTMENT OF EDUCATION - SCHOOL TRANSPORTATION
SCHOOL BUS PRE-TRIP & POST-TRIP INSPECTION CHECK LIST

Route/ School Bus Number _____ Bus Operator _____ Month and Date Range: From: _____ To: _____

BEFORE EACH TRIP AND ROUTE SHIFT Code: OK ___√___ Needs Attention ___X___ Correction Made ___X___

| USE THIS ROW WHEN A SPARE BUS IS USED OR IF YOU SUB DAY TO DAY: LIST BUS # | | |

LIST BUS #																																																
DATE OF INSPECTION																																																
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
6. Check Interior Lights Dome/Step-well																																																
7. Check Driver Seat/Mirrors/Seat Belt																																																
8. Check Brakes Service/Emergency/Parking																																																
9. Turn on Overhead Flashers/Stop Arm switch (leave on)																																																
10. Turn Indicators / Turn on Hazard Warning Lights (leave on)																																																
11. Check Radio, Camera, GPS Plugged																																																

E. OUTSIDE -- ENGINE RUNNING:

Check and Clean:																																																
All Exterior Lights 1. Stoplights/Taillights/Backup Signal																																																
2. Headlights / Parking lights																																																
3. Side marker lights																																																
4. Overhead Flashers / Stop Arms																																																
Turn signals/Hazard warning lights/Strobe 5. Light																																																
6. Windshield / Windows / Mirrors**																																																

F. FINAL CHECKS:

1. Fasten Seat belt																																																
2. Test Brakes (Stop and Hold)																																																
3. Check Steering Wheel Play																																																
Hydraulic Brakes (release emergency brake 4. on left)																																																

*** Failure to check for students left on the bus will result in discipline of the bus operator up to and including termination.**
**** All damage must be reported to the Transportation Director or Supervisor on an Incident Report and as appropropriate a School Bus Referral**
***** DEF fluid levels below 30% will lead to the bus shutting down while in motion. Contact Shop Foremen and submit Bus to the Garage when DEF is at 30%.**

I certify that all items listed on this form were checked before placing the bus in service. All faulty or improperly functioning equipment that may affect the safety of the vehicle's operation or results in its mechanical breakdown was reported, in writing, to proper authorities and appropriate repairs were made before allowing pupils to board bus.

Name of Driver (print)	Driver's Signature	Date

Type of Repair	Date	Mileage	Work Order Number	Comment